



FOUNDATION FOR ACTIVE COMMUNITY ENGAGEMENT

Post Description	Assistant Support Worker
Employer	FACE
Supervised by	Disabilities Development Worker
Funded by	BBC Children in Need (2018-2021)
Hours of work	Mondays 6.30-9pm
Purpose of the job	To support and encourage young people with behavioural, psychological, and learning disabilities to participate in a programme of activities that will assist in their social education and independence skills.

Main duties and responsibilities

1. Under the guidance of the Disabilities Development Worker, to assist in the provision of a balanced social education curriculum which meets the needs of young people to improve their independence skills.
2. To build, foster, and maintain positive relationships with young people, and their parents / carers as appropriate.
3. To monitor and review young peoples' progress through individual key work management, and to ensure young people's achievements are documented and personal development awards are bestowed as necessary.
4. To ensure the curriculum caters for different learning styles and abilities through discussion and cooperation with other workers.
5. To ensure young people with behavioural, psychological and learning disabilities are supported to reach their full potential, adapting resources and teaching styles as appropriate.
6. To ensure young people are listened to and respected and that they receive the best quality youth provision possible from FACE, and are referred on to other agencies as appropriate following Information Sharing procedures.
7. To encourage young people attending to participate fully in the curriculum provided, including in the planning and decision-making processes.
8. To take positive steps to counter discrimination however and whenever it occurs; to observe equal opportunities legislation and to operate within safeguarding guidelines.
9. To encourage support for the work of FACE by fostering good relationships with parents, carers, schools / colleges, neighbours, and other agencies.
10. To participate in session review meetings, training and development activities, and residential trips as required, in order to develop the work of FACE and the post holder's skills and abilities.